

Oral presentation assessment matrix

Applicant name _____

Presentation location _____

Date ___/___/___

ARPRO Level applying for 1 2 3

Criteria	Needs work (1 point)	Good (2 points)	Excellent (3 points)	Score
Structure	Lacks a coherent structure which meant the message was disjointed. Covered too many points inadequately. <input type="checkbox"/>	The structure and flow of ideas are fragmented in places and this hinders the coherence and clarity of the message. <input type="checkbox"/>	Very well-structured with a logical progression and flow of ideas. Hence, the message is shared in a compelling manner. <input type="checkbox"/>	
Knowledge	The presentation offered a limited understanding of the topic. No logical argument of the topic's relevance within and/or beyond recreation. <input type="checkbox"/>	A good understanding of the topic and its relevance to the recreation sector. Examples used to magnify the significance of various matters. <input type="checkbox"/>	A comprehensive grasp of the topic and its relevance to the recreation sector. Key points were highlighted and supported with good evidence. <input type="checkbox"/>	
Sector Relevance	Illustrates a limited knowledge beyond generalizations, and its relevance to the recreation industry. <input type="checkbox"/>	Discusses the role of the topic within the recreation sector and highlights via examples how this applies in practice. <input type="checkbox"/>	Demonstrates an insightful and compelling understanding of the topic and its relevance for the recreation sector. <input type="checkbox"/>	
Presentation	The presentation lacked a logical structure which meant the flow of ideas were disjointed and the key points weakened. <input type="checkbox"/>	A well-structured message that was clearly presented in a coherent manner. It struck an accord with the attendance. <input type="checkbox"/>	A comprehensive and insightful presentation that was rich in detail. Some of the key points endorsed with good examples. <input type="checkbox"/>	
Visual Aids	Visual aids were used mostly as a backdrop and had little impact on enhancing the message. <input type="checkbox"/>	Visual aids were clear, pertinent and used in appropriate way to illustrate many of the key points. <input type="checkbox"/>	Visual aids were very explicit, carefully designed and used to enrich the spoken message. <input type="checkbox"/>	
General Comment				

Score ___ / 15 Resubmit 1 – 7 Pass 8 – 15

Assessor's name _____